

SIC/HO/WD-EM/A.C/1(12)/2007-08

Dated:: March 29, 2010

To,

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Sub: offers for the Annual Maintenance contract of 108 nos. of different kind of split and window A.Cs

Dear Sir,

1. Sealed offers are for the Annual Maintenance contract of 108 nos. of different kind of split and window A.Cs of capacity between 1TR to 2 TR as per the schedule of quantity enclosed at annexure-1.
2. The AMC is for preventive as well as for breakdown maintenance of air conditioners installed in different offices of NSIC
3. The AMC is comprehensive and include repair and replacement of parts like compressor, starting components, coil filter, thermostat, selector switch, escutcheon plate, contactor, overload relay, canvas, fan/ blower motor and charging of gas free of cost.
4. Under preventive maintenance, you have to inspect all the air-conditioner once in a month periodically.
5. You have to depute one or more technicians during the summer season (April to September) from 10:00a.m to 6:00p.m on all working days and all the breakdown calls are to be attended within 24 hours positively.
6. The following Shall not be a part of this contract:: -  
Electronic remote control, Voltage Stabilizer, All plastic components, Condenser coil, cooling coil, Heating element, Front Grill, Bottom Tray, Cabinet cover and sheet metal parts, Ducting insulation, gas Charging and transportation cost for replacement of Condenser Coil/Cooling Coil.
7. The AMC premium will be released quarterly at the end of each quarter on production of pre-receipted bill and certification of satisfactory services by the Dy.Manager(Elect./Maint.),NSIC Ltd. New Delhi.

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8. Under this AMC one hundred eight machines are covered (as per the details at Annexure-A). All the Air – conditioners are installed in different offices of NSIC, Okhla Industrial Estate, New Delhi.
9. The AMC shall be for a period of one year and it will be affected from the date of award of work.
10. You have to quote the rates in the enclosed “Schedule of quantities” only.
11. The offer should be sent in sealed envelop. the offers should reach to Chief General Manager (works) office on or before 14.04.2010 up to 3:00 p.m. The offer will be opened on same day at 3:30 p.m. The offer received after expiry of the due date or time will not be considered.

Thanking you,

Yours faithfully,

(M.A Khan)  
Chief Manager (Works)

Annexure-“A”

**Schedule of Quantities**

S.no.	Item	Qty	Rate	Amounts (Rs.)
1	Window Air conditioner 1.5 TR Videocon/Carrier/Durant/Kaysons/Blue star/Voltas	68 nos.		
2	Window Air conditioner 1TR Citi/Durant	1nos.		
3	Window Air Conditioner 2TR Lloyd/Voltas	14 nos.		
4	Split air conditioner 1.5TR Videocon/Llyod/Kaysons/carrier/durant	20nos.		
5	Split Air contioners 2.0TR Citi/Durant	3nos.		
7	Ductable 2 TR A. C	2 Nos.		
	Total	108 Nos.		

**Total Rs.**

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**Contractor's signature with seal**